Network for Pancreatic Organ donors with Diabetes

13TH ANNUAL SCIENTIFIC MEETING A VIRTUAL MEETING EXPERIENCE February 22 - 24, 2021

ZOOM WEBINAR PARTICIPATION GUIDE

Thank you for participating in the **13th Annual nPOD Scientific Meeting**. This year's meeting will be held as a virtual scientific session on the Zoom Webinar platform. This quick start guide gives you an introduction to the essentials of joining and participating in a Zoom webinar.

The Zoom webinar feature is intended for the presentation of information with limited interaction from participants. You can join the Annual Meeting by using the Zoom meeting URL provided in the official meeting agenda or by entering the meeting ID into the Zoom Web Portal, desktop app, or mobile app.

Zoom Webinar vs. Meeting

What sort of Zoom event should you be using? Here's a breakdown of the difference between a Zoom webinar and a meeting.

- Zoom Meetings: All participants can talk and share their webcam video. Meetings are great for smaller groups and higher interactivity, such as when you're holding a team catch-up or getting in touch with a customer or prospect.
- Zoom Webinars: Webinars grant hosts more control over how participants engage. Webinars also enable several other features that aren't included in Zoom meetings. (We'll cover those features in more detail shortly.)

How to join Annual Meeting Webinar

Join via meeting agenda

- 1. From the final Meeting Agenda provided, click on the associated "Zoom Link"
- 2. Follow the prompts to download and install the Zoom desktop application.

NOTE: You will need to download and install the Zoom desktop application to use meeting chat and participate in polls. Make sure to use agenda with activated Zoom Meeting Link.



NOTE: Poster sessions will be conducted in the "breakout rooms" for the Zoom Meeting link. The poster session uses a different link from the main meeting sessions. Link for the general session is WILL NOT give you access to the poster sessions.

Join via official meeting site

- 1. Visit the official nPOD Annual Meeting site
- 2. Use the dropdown accordion menu
- 3. Click on the available meeting link to access the Zoom webinar
- 4. Follow the prompts as necessary to join the nPOD Annual Meeting

NOTE: You will need to download and install the Zoom desktop application to use meeting chat and participate in polls.

Meeting Agenda – use the menu below or download PDF version



Join the meeting via the Zoom Web Portal

- 1. Navigate to <u>https://www.zoom.us/join</u> in your browser.
- 2. Click Join (Connect to a meeting).
- 3. Log in to WebAccess using your **Access Account user ID** and **password**, if prompted.
- 4. Enter the **Webinar ID** into the Meeting ID field.
- 5. Enter your **email address** and **name** in the fields provided.
- 6. Click Join Webinar.

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Figure 1: General view from main Zoom meeting website. Specific view might vary depending on your unique account access.

NOTE: Mobile app interfaces will appear differently but contain most of the same functionality. For help with using Zoom on iOS and Android devices, visit the <u>Mobile</u> <u>section of the Zoom Help Center</u>.