

## ORAL AND POSTER PRESENTATION GUIDELINES

- All presentations, oral and poster, will be LIVE through Zoom video webinar.
- All presenters, please submit a short “bio-sketch” (max 200 words) with a high-resolution image of you, to be used in the website and program/agenda.
- **Oral Abstract Presenters**
  - Please review the agenda to note of your presentation date and time.
  - You will have 15 minutes for your presentation, including 5 minutes for discussion.
  - Please use PowerPoint for your presentation.
- **Poster Presenters**
  - Each presenter will have his/her own “breakout” rooms where interested participants can join them. This should work much like an in-person session.
  - Poster sessions are scheduled for February 22<sup>nd</sup> and 23<sup>rd</sup> (3:00 – 4:00 PM EST); thus each presenter will have 2 hours to discuss their work with colleagues, over two days. Have fun!
  - We recommend that you lay out your poster in PowerPoint, as you normally would, and display it on your shared screen. However, ensure that your content is clearly legible. You may want to use larger fonts. If you need to break your poster into more than one slide, you can. Please limit to 3-5 slides.

We understand that presenting on Zoom or through a virtual webinar format can be challenging. That said, we will do our best to assist in any way possible before and during the event.

We will be in contact soon to provide additional information about the virtual meeting logistics and opportunities to practice before the event date.

*Please contact [Sirlene Cechin](#) if you have any questions or concerns.*